

## Non-Member

# Sanctuary Rental for Christian Ceremonies

Risen Christ Lutheran Church, 46250 Ann Arbor Road, Plymouth, MI 48170 734-453-5252

WEDDING REHEARSAL \_\_\_\_\_(Date) \_\_\_\_\_(Time)

WEDDING CEREMONY \_\_\_\_\_(Date) \_\_\_\_\_(Time)

**BRIDE'S NAME** \_\_\_\_\_

ADDRESS \_\_\_\_\_

HOME PHONE \_\_\_\_\_ CELL \_\_\_\_\_

E-MAIL \_\_\_\_\_

WHO IS HANDLING WEDDING CEREMONY DETAILS? Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**GROOM'S NAME** \_\_\_\_\_

ADDRESS \_\_\_\_\_

HOME PHONE \_\_\_\_\_ CELL \_\_\_\_\_

E-MAIL \_\_\_\_\_

ADDITIONAL INFO: \_\_\_\_\_

### REQUIRED

- \$800 Sanctuary Rental** (includes wedding rehearsal & wedding day) \*\*\*No Aisle Runners Allowed
  - \$200 (Non-Refundable) Deposit** (to reserve your date on the church calendar)
- Bldg. Rental TOTAL** \$1,000.00 – DEPOSIT \$200.00 = BALANCE \$600.00(due at rehearsal)

### Additional Fees for your wedding at Risen Christ Lutheran Church paid at rehearsal

- \$150 Church Wedding Facilitator** (includes wedding rehearsal & wedding day) paid directly to facilitator
- \$100 Sound Booth Tech** (includes wedding rehearsal & wedding day) paid directly to person
- \$45 Custodial Services** (Includes pre- and post-wedding cleaning & preparation)
- Officiant services** (if needed) by Risen Christ Pastor Rennie Kaufmann-please call Risen Christ at 734-453-5252 ext. 2 to speak with Pastor Rennie

### Make checks separate:

- 1) Sanctuary Rental or Deposit to **Risen Christ Lutheran Church**
- 2) Facilitator & Sound Booth to **Facilitator & Sound Booth person individually**
- 3) **Custodian** (Paul Pranschke) **at rehearsal**

If you have any question(s) regarding rental of the Sanctuary or any part of the Church building or services for your wedding, please contact 734-306-9364 or email [admin@risenchrist.info](mailto:admin@risenchrist.info)

ADDITIONAL INFO ON OTHER SIDE...

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- ❑ DEPOSIT RECEIVED \_\_\_\_\_ - CHECK NO. \_\_\_\_\_ DATED \_\_\_\_\_
  - ❑ SANCTUARY BALANCE RECEIVED \_\_\_\_\_ - CHECK NO. \_\_\_\_\_ DATED \_\_\_\_\_
  - ❑ **Additional Fees Paid** (*Wedding Facilitator, Sound Booth Tech & Custodian*) \_\_\_\_\_

## **Additional Wedding Details**

**\*CHURCH WEDDING FACILITATOR FEE \$150** (includes wedding rehearsal & wedding day)

This fee to be paid directly to the facilitator on the day of the wedding rehearsal.

Check or Money Order is fine. No Cash

**\*SOUND BOOTH TECH FEE \$100** (includes wedding day and possibly wedding rehearsal if available)

This fee to be paid to the sound booth tech (who may be the wedding facilitator as well) directly on the day of the wedding.

Check or Money Order is fine. No Cash

**\*CUSTODIAL SERVICES FEE \$45**

This fee to be paid (to Paul Pranschke) thru the Church Wedding Facilitator on the rehearsal day.

Check or Money Order is fine. No Cash

## **CHURCH WEDDING FACILITATOR USE**

Request to arrive for ceremony at \_\_\_\_\_ (Time) using what rooms?

Guidelines